



**MONTANA-DAKOTA**  
UTILITIES CO.

A Division of MDU Resources Group, Inc.

*In the Community to Serve®*

# Caring for someone else?

**Protect them from  
service disconnection  
with Third Party Notice.**



**The Third Party Notice program lets any customer designate a relative, friend, church or any community agency, to be notified before service is cut off for non-payment.**

## Would you like to be a designated Third Party?

Montana-Dakota Utilities Co. (MDU) has a program available called "Third Party Notice." This program is designed to help customers, especially the elderly or infirm or those with language or reading problems, when there is a risk of losing utility service due to nonpayment of past-due bills. The program is voluntary and completion of this form is not required to establish or continue utility service with Montana-Dakota Utilities Co.

Under the "Third Party Notice" program, if it would be necessary to disconnect service due to nonpayment of past due bills, the customer **as well as the designated third party would be notified prior to the disconnect date.** These notices include specific customer information such as, customer name, account number, past due and current balances owing on the account.

A third party can be a friend, relative, church or any community agency. The designated third party will have the right to receive and provide information regarding

the customer's personal circumstances. **Please talk with this third party before you tell MDU this person will help you.** The third party **will not** be responsible for payment of the customer's bill.

If your personal circumstances require that a third party be aware of a potential disconnection of your utility service, please complete and detach the form provided and return it to MDU as soon as possible. If you know of someone who might benefit from third party notification, please let them know of it. As individual circumstances frequently may change, Third Party Notices are valid for **one year** only, and an annual renewal is required. Please complete the form and return it to MDU – even if you have done so before.

For information of public agencies and community organizations which may be able to assist in payment of winter utility bills, please call the telephone number found on your utility bill or write to the MDU office address, also found on your utility bill.

## Request For A Third Party Notification (To be valid for one year only and annual renewal is required.)

**Customer Name:** (Please print)

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Account Number from Bill: \_\_\_\_\_

MONTANA-DAKOTA UTILITIES CO. has my permission to provide information to and accept information from the party named below.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Name of Third Party to be Notified:** (Please print)

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

MONTANA-DAKOTA UTILITIES CO. will make every effort to send a copy of the Notice of Proposed Disconnection to the party specified. These notices include specific customer information such as, customer name, account number, past due and current balances owing on the account. The customer making the request understands that MDU assumes no liability for failure of third party to receive or act upon said Notice.

*Complete all information and return to Montana-Dakota at  
PO Box 5603, Bismarck, ND 58506-5603 as soon as possible.*