



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 1

### PAST DUE REMINDER LETTER

Page 1 of 1



SERVICE FOR  
ANY CUSTOMER  
123 MAIN ST  
ANY TOWN, SD 12345-6789  
[www.montana-dakota.com](http://www.montana-dakota.com)

ACCOUNT NUMBER  
123 456 7890 1  
NOTICE DATE  
December 15, 2022  
AMOUNT DUE  
\$63.06

PAGE 1 of 1

DN

## ▶▶▶ REMINDER ◀◀◀

*Your account is past due.*

Dear ANY CUSTOMER,

We value your business. It is our desire to meet your energy needs today and well into the future. To continue to serve you best, please review your account balance. This is a friendly reminder that your payment was due on November 28, 2022.

We understand life gets hectic and other responsibilities may take priority. We are here to help. Please use one of the payment options listed to the right, and if needed, call us for assistance in paying your bill. Montana-Dakota Utilities Co. offers many options for financial assistance.

**Customer Service**  
1-800-638-3278  
Mon-Fri  
7:30 a.m - 6:30 p.m.

**Enroll in AutoPay and never miss a payment again. You can enroll once your account is current by logging in to your online account.**

Emergency calls are accepted 24/7 by calling 1-800-638-3278.

**Disregard this notice if payment has been made. Thank you.**

**Payment Options:**

**Online:** Go to [www.montana-dakota.com](http://www.montana-dakota.com) and use our free Online Account Services to make payments 24/7.

**Phone:** To make a debit, credit card or check-by-phone payment, call 1-866-263-5185. *A fee for each transaction will apply.*

**Payment Locations:** Pay by cash, check or money order at one of our payment locations. Nearest locations can be found at [www.montana-dakota.com](http://www.montana-dakota.com).

Please note, payments are not accepted at our local offices.

**Mail:** Montana-Dakota Utilities Co.  
PO Box 5600  
Bismarck, ND 58506-5600



ACCOUNT NUMBER  
123 456 7890 1

AMOUNT DUE  
\$63.06

Please enter amount enclosed

\$

ANY CUSTOMER  
123 MAIN ST  
ANYTOWN, SD 12345-6789



PO Box 5600  
Bismarck, ND 58506-5600

Write account number on check and make payable to CNG Corp.

445

DN

**Date Filed:** July 26, 2024      **Effective Date:** Service rendered on and after September 1, 2024  
**Issued By:** Travis R. Jacobson  
Director - Regulatory Affairs  
**Docket No.:** EL23-020



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 2

### CONSUMER BILL

Page 1 of 2



SERVICE FOR  
ANY CUSTOMER  
SECOND CUSTOMER  
3123 N MAIN ST  
ANY TOWN, SD 12345-6789

[www.montana-dakota.com](http://www.montana-dakota.com)

ACCOUNT NUMBER 123 456 7890 1  
DATE DUE May 16, 2023  
BILL DATE Apr 24, 2023  
AMOUNT DUE \$189.71

PAGE 1 of 2

#### ACCOUNT SUMMARY

Previous Balance \$263.13  
Payment Received 4/21/2023 Thank you -263.13  
Current Gas Charges 75.32  
Current Electric Charges 114.39  
**Amount Due on 5/16/23 \$189.71**

Any balance remaining after the due date is subject to a late payment charge of 1.0% per month.

#### CUSTOMER SERVICE & EMERGENCY SERVICE

1-800-638-3278

Emergencies: 24 hours a day  
Non-emergencies: Mon-Fri, 7:30 a.m - 6:30 p.m.

Email: [customerservice@mdu.com](mailto:customerservice@mdu.com)  
Mail: Montana-Dakota Utilities Co.,  
Attn: Customer Service, PO Box 7608, Boise, ID 83707-1608. Please include your account number.

CALL BEFORE YOU DIG 811

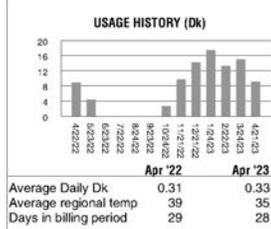


Payment Due ▲  
See "Ways to Pay Your Bill" on the back of this page.

#### Gas Charges

BILLING PERIOD 3/25/23 - 4/21/23  
DAYS 28  
METER NUMBER 012776152  
METER READ DATE 4/21/23  
Next scheduled read 5/23/23

RATE 60 - Residential Gas



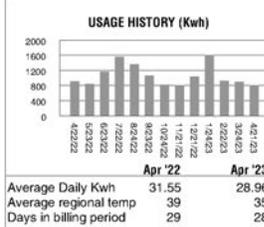
	Apr '22	Apr '23
Average Daily Dk	0.31	0.33
Average regional temp	39	35
Days in billing period	29	28

CURRENT READING	PREVIOUS READING	DIFFERENCE	THERM FACTOR	Dk USED
952.5	- 943.8	= 8.7	x 1.057495	= 9.2
Basic Service Charge 28 Days x \$0.30 8.40				
Distribution Delivery 9.2 Dk x \$1.836 16.89				
Cost of Gas 2.3 Dk x \$6.43 14.79				
Cost of Gas 6.9 Dk x \$5.19 35.81				
CTA 2.3 Dk x \$0.025 0.06				
CTA 6.9 Dk x \$0.015 0.10				
DDSM -2.9 Dk x \$1.836 -5.32				
State Tax 4.5% x \$70.73 3.18				
City Tax 2% x \$70.73 1.41				
<b>Total Charges</b>				<b>\$75.32</b>

#### Electric Charges

BILLING PERIOD 3/25/23 - 4/21/23  
DAYS 28  
METER NUMBER 011416009  
METER READ DATE 4/21/23  
Next scheduled read 5/23/23

RATE 10 - Residential Electric



	Apr '22	Apr '23
Average Daily Kwh	31.55	28.96
Average regional temp	39	35
Days in billing period	29	28

CURRENT READING	PREVIOUS READING	TOTAL USED
52715	- 51904	= 811 Kwh
Basic Service Charge 28 Days x \$0.247 6.92		
Energy 750 Kwh x \$0.07862 58.97		
Energy 61 Kwh x \$0.04862 2.97		
Fuel & Purchased Power 203 Kwh x \$0.02595 5.27		
Fuel & Purchased Power 608 Kwh x \$0.02299 13.98		
Transmission Cost Rider 811 Kwh x \$0.01734 14.06		
Infrastructure Rider 811 Kwh x \$0.00646 5.24		
State Tax 4.5% x \$107.41 4.83		
City Tax 2% x \$107.41 2.15		
<b>Total Charges</b>		<b>\$114.39</b>

PLEASE KEEP THIS PORTION FOR YOUR RECORDS.  
PLEASE RETURN THIS PORTION WITH YOUR PAYMENT, MAKING SURE THE RETURN ADDRESS SHOWS IN THE ENVELOPE WINDOW.



ACCOUNT NUMBER  
123 456 7890 1

DATE DUE  
May 16, 2023

AMOUNT DUE  
\$189.71

UTE 114.39  
UTG 75.32

Has your mailing address  
or phone number changed?  
Check here and provide details on back.

2348



ANY CUSTOMER  
PO BOX 999  
ANY TOWN SD 12345-0001

2057



PO BOX 5600  
BISMARCK ND 58506-5600

Please enter amount enclosed  
if different than amount due.



Write account number on check and  
make payable to MDU.

Date Filed: July 26, 2024

Effective Date: Service rendered on and  
after September 1, 2024

Issued By: Travis R. Jacobson  
Director - Regulatory Affairs

Docket No.: EL23-020



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 2.1

### CONSUMER BILL

Page 2 of 2

Page 2



**Customer Service: 800-638-3278 • Monday-Friday • 7:30 a.m. - 6:30 p.m.**  
Call volume is generally higher on Mondays, for faster service please call Tuesday-Friday.

[www.montana-dakota.com](http://www.montana-dakota.com)

08/2022

#### Ways to Pay Your Bill

**Online:** Go to [www.montana-dakota.com](http://www.montana-dakota.com) for our free online payment service. Once you have registered, simply log in each month to make your payment using any active U.S. checking account. It's an easy and secure way to view and/or pay your bill online 24/7.

**AutoPay:** Automatically pay your bill each month by having Montana-Dakota Utilities withdraw your payment from your financial institution on your bill's due date, which is shown on your bill stub. Enroll electronically by logging into your account online and completing the online form.

**Speedpay®:** Pay your bill by phone or online 24/7 through this independent service provider. Use a credit card, debit card, or electronic check. To use Speedpay® by phone, call 866-263-5185 and follow the prompts. To pay online, visit the Speedpay® website. Be sure to have your account number ready when using this service. A convenience fee for each transaction will apply.

**Payment Locations:** Pay by cash, check or money order at one of our payment

locations; there is no charge for this service. Call Customer Service or visit our website for the nearest payment location. Payments made at a payment location are not credited to your account until they are received by Montana-Dakota Utilities.

**By Mail:** Mail your payment along with your bill stub to MDU, P.O. Box 5600, Bismarck, ND 58506-5600. Be sure to allow time for mailing so your payment is received by the due date.

**Balanced Billing:** This billing plan levels out your monthly bill so you can reduce fluctuations brought on by changes in the weather and the cost of energy. If interested, sign up through your account using Online Account Services at [www.montana-dakota.com](http://www.montana-dakota.com) or contact Customer Service at 800-638-3278.

**Payment Due Date:** Your bill is past due if not paid by the due date shown on the front of this billing statement. If you are paying with a credit card or paying at one of our payment locations in response to a Disconnection of Service Notice, please contact Montana-Dakota at 800-638-3278 and let us know that payment has been made.

#### Billing Terms and Definitions

The rates reflected on your bill have been approved by the Public Service Commission or Public Utilities Commission in the state where service is provided. Copies of the company's current tariffs are available at [www.montana-dakota.com](http://www.montana-dakota.com).

**Basic Service Charge:** A monthly or daily charge designed to recover a portion of the fixed costs incurred in providing utility service regardless of how much energy is used.

**Constant:** A fixed value used to convert meter readings to actual energy use when certain equipment is used in the metering process such as current and potential transformers.

**Cost of Gas:** This charge recovers the cost of gas itself as well as other related costs Montana-Dakota incurs from its pipeline suppliers in providing natural gas service. The cost of gas is strictly a pass-through to customers, is subject to change on a monthly basis, and does not provide Montana-Dakota with a profit.

**CTA – Conservation Tracking Adjustment:** A charge that provides funding for commission-approved conservation programs.

**Demand Charge:** A charge designed to recover the demand or peak-related costs associated with the delivery of electric service from the generation source to your meter.

**Distribution Delivery Charge or Energy Charge:** A volumetric charge to recover the costs of delivering energy to your meter. This amount varies with the amount of energy used.

**DDSM – Distribution Delivery Stabilization Mechanism:** A charge applicable to gas service designed to adjust for the over- or under-collection of distribution delivery revenues due to actual temperature deviations from normal temperatures. This adjustment is applicable during the billing periods Nov. 1-May 1.

**Dk – Dekatherms:** The Dk billed is reflective of the total amount of natural gas used in the billing period. The amount of natural gas used as measured by the gas meter is converted to Dk by applying a therm factor to the measured use in order to reflect the heating value of natural gas delivered.

**Environmental Cost Adjustment:** A charge per Kwh applicable to electric service associated with certain EPA required changes at Montana-Dakota's generating stations. The Environmental Cost Adjustment is subject to change on an annual basis.

**Fuel and Purchased Power:** This charge recovers the fuel and purchased power costs the company incurs in supplying its customers with electricity. This cost is a pass-through to customers and is subject to change on a monthly basis.

**Tax Tracking Adj:** A charge to reflect changes in Montana-Dakota's Montana state and local taxes, such as property taxes, including a true-up of taxes recovered to actual taxes paid.

**Generation Rider:** A charge per Kwh or Kw for certain investments in electric power generation necessary to meet the requirements of Montana-Dakota's electric service customers. The Generation Rider is subject to change on an annual basis.

**Kw – Kilowatt:** The Kw billed is the peak demand (or maximum 15-minute measured demand) for electricity during the billing period or the minimum Kw amount as stated in the company's tariffs.

**Kwh – Kilowatt-hour:** The Kwh billed is the total amount of electricity used in the billing period.

**Kvar Penalty:** A penalty applicable to a customer operating its facilities outside the power factor range stated on the company's tariffs.

**Power Supply Cost Adj:** Adjustment per Kwh to reflect changes in the cost of fuel and purchased power the company incurs in supplying its customers with electricity. This adjustment is a pass-through to customers and is subject to change on an annual basis.

**Renewable Resource Adj/Infrastructure Rider:** A charge per Kwh for certain investments in renewable generation. The Renewable Resource Adj/Infrastructure Rider is subject to change on an annual basis.

**TCA – Transmission Cost Adjustment:** A charge per Kwh applicable to electric service for recovery of transmission-related expenditures and investments net of revenues received from others. The TCA is subject to change on an annual basis.

**Therm Factor:** The therm factor adjusts the amount of natural gas measured by the meter for the heat content and atmospheric pressure of the gas delivered to a customer's premise. This conversion ensures that all customers are billed based on the heat value of the gas during the applicable billing period.

**USBC – Universal System Benefits Charge:** A charge that provides funding for conservation and low-income programs.

#### Important Customer Information

If you have questions regarding your bill or service, please call Montana-Dakota Customer Service **FIRST** at 800-638-3278. If you cannot pay your bill at this time, we are **willing to make satisfactory payment arrangements**. If your questions are not resolved after you have called Customer Service, you may contact the regulatory agency governing in the state where service is provided:

- MT PSC: 800-646-6150 or write to P.O. Box 202601, Helena, MT 59620-2601
- ND PSC: 701-328-2400 or write to 600 E. Boulevard, Bismarck, ND 58505-0480
- SD PUC: 605-773-3201 or write to 500 E. Capitol Ave, Pierre, SD 57501-5070
- WY PSC: 888-570-9905 or write to 2515 Warren Ave., Suite 300, Cheyenne, WY 82002

Payments made by check or electronically that are dishonored by the bank will be assessed a returned payment fee.

When you provide a check as payment, you authorize us to use information from your check either to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer (EFT), funds may be withdrawn from your account as soon as the same day we receive your payment. The transaction will appear on your bank statement as EFT and you will not receive a copy or an image of your check from your financial institution.

Payments marked with a restrictive legend (Paid in Full, for example) will not act as an accord and satisfaction without our express prior written approval.

**Save a Stamp! Receive, view and pay your bill online at [www.montana-dakota.com](http://www.montana-dakota.com).**

**Moving?** To avoid being billed for service you have not used, please contact us at least two business days before you want service disconnected.

**Has your mailing/email address or phone number changed?**

**Please provide details here and check the box on the front of this stub.**

Account No.: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**Date Filed:** July 26, 2024

**Effective Date:** Service rendered on and after September 1, 2024

**Issued By:** Travis R. Jacobson  
Director - Regulatory Affairs

**Docket No.:** EL23-020



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 3

### DISCONNECT NOTICE

Page 1 of 1



SERVICE FOR  
ANY CUSTOMER  
  
123 MAIN ST  
ANYTOWN, SD 12345-6789  
[www.montana-dakota.com](http://www.montana-dakota.com)

ACCOUNT NUMBER  
123 456 7890 1  
  
NOTICE DATE  
April 17, 2023

PAGE 1 of 1  
MUST BE PAID BY  
May 2, 2023  
  
AMOUNT DUE  
\$371.48

## ▶▶▶ DISCONNECT NOTICE ◀◀◀

**WE WANT TO CONTINUE OUR DEPENDABLE SERVICE TO YOU, OUR VALUED CUSTOMER,  
BUT YOU MUST TAKE ACTION NOW.**

Your account is now past due. Payment of your past due balance or satisfactory arrangements must be received by

**May 2, 2023**

or your service may be disconnected without further notice. Should this action result in your service being disconnected, payment in full plus a charge for reconnection will be required. In addition, a security deposit or an additional deposit may be required before service is restored.

**PLEASE CONTACT US NOW AT 1-800-638-3278**

Service Address	Past Due	Account Balance
Utility 123 MAIN ST	\$371.48	\$428.97

#### Payment Options:

**By Phone:** To make a debit, credit card or check-by-phone payment, call our customer service number and follow the prompts to be connected with our independent service provider. A fee for each transaction will apply.

**Payment Locations:** Pay by cash, check or money order at one of our payment locations. Call our customer service number or visit [www.montana-dakota.com](http://www.montana-dakota.com) to find the nearest location.

**Online:** Go to [www.montana-dakota.com](http://www.montana-dakota.com) and use our free Online Account Services to make payments 24/7.

**Mail:** Montana-Dakota Utilities Co.  
PO Box 5600  
Bismarck, ND 58506-5600

#### Direct Inquiries To:

Montana-Dakota Utilities Co.  
**1-800-638-3278**  
7:30 a.m - 6:30 p.m. Mon-Fri

If, after contacting Montana-Dakota Utilities Co. you have unresolved questions regarding this notice, the South Dakota Public Utilities Commission staff is available at 1-800-332-1782 or mail to 500 E Capitol Ave Pierre, SD 57501-5070.



ACCOUNT NUMBER  
**324 222 1873 8**

AMOUNT DUE  
**\$371.48**

PO Box 5600  
Bismarck, ND 58506-5600

Please enter amount enclosed

\$

Write account number on check and make payable to MDU.

ANY CUSTOMER  
123 MAIN ST  
ANYTOWN, SD 12345-6789



Date Filed: July 26, 2024

Effective Date: Service rendered on and after September 1, 2024

Issued By: Travis R. Jacobson  
Director - Regulatory Affairs

Docket No.: EL23-020



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 4

### FINAL NOTICE – WINTER LETTER

Page 1 of 1



SERVICE FOR  
ANY CUSTOMER  
  
123 MAIN ST  
ANYOWN, SD 12345-6789  
[www.montana-dakota.com](http://www.montana-dakota.com)

ACCOUNT NUMBER  
123 456 7890 1  
  
NOTICE DATE  
January 23, 2023

PAGE 1 of 1  
MUST BE PAID BY  
March 2, 2023  
  
AMOUNT DUE  
\$130.03

## ▶▶▶ FINAL NOTICE ◀◀◀

### REMINDER NOTICE OF PAST DUE BALANCE

Recently you were sent a disconnect notice regarding your past due account. This is your final notification that your gas and/or electric service will be discontinued unless the past due amount is paid in full or satisfactory arrangements are made with Montana-Dakota Utilities Co. by **March 2, 2023.**

Should this action result in your service being discontinued, payment in full plus a charge for reconnection will be required. In addition, a security deposit or an additional deposit may be required before service is restored.

### PLEASE CONTACT US NOW AT 1-800-638-3278

Service Address	Past Due	Account Balance
Utility 123 MAIN ST	\$130.03	\$216.03

#### Payment Options:

**By Phone:** To make a debit, credit card or check-by-phone payment, call our customer service number and follow the prompts to be connected with our independent service provider. A fee for each transaction will apply.

**Payment Locations:** Pay by cash, check or money order at one of our payment locations. Call our customer service number or visit [www.montana-dakota.com](http://www.montana-dakota.com) to find the nearest location.

**Online:** Go to [www.montana-dakota.com](http://www.montana-dakota.com) and use our free Online Account Services to make payments 24/7.

**Mail:** Montana-Dakota Utilities Co.  
PO Box 5600  
Bismarck, ND 58506-5600

#### Direct Inquiries To:

Montana-Dakota Utilities Co.  
**1-800-638-3278**  
7:30 a.m - 6:30 p.m. Mon-Fri

If, after contacting Montana-Dakota Utilities Co. you have unresolved questions regarding this notice, the South Dakota Public Utilities Commission staff is available at 1-800-332-1782 or mail to 500 E Capitol Ave Pierre, SD 57501-5070.



ACCOUNT NUMBER  
123 456 7890 1

AMOUNT DUE  
**\$130.03**

PO Box 5600  
Bismarck, ND 58506-5600

Please enter amount enclosed

\$

Write account number on check and make payable to MDU.

ANY CUSTOMER  
123 MAIN ST  
ANY TOWN, SD 12345-6798



<b>Date Filed:</b>	July 26, 2024	<b>Effective Date:</b>	Service rendered on and after September 1, 2024
<b>Issued By:</b>	Travis R. Jacobson Director - Regulatory Affairs		
<b>Docket No.:</b>	EL23-020		

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 5

### NOTIFICATION THAT YOUR ELECTRIC SERVICE HAS BEEN LIMITED

Page 1 of 1

21259(5-85)-SD  
(Rev. 9/11)

#### MONTANA-DAKOTA UTILITIES CO. NOTIFICATION THAT ELECTRIC SERVICE HAS BEEN LIMITED

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Account Number: \_\_\_\_\_

A Service Limiter (120 volts-\_\_\_\_\_ amperes) has been installed on your meter because of your delinquent account in the amount of \$ \_\_\_\_\_. Your delinquent bill and payment history have forced us to limit the amount of credit available for your use. To have **NORMAL SERVICE** restored, you will be required to pay:

\$ _____	Delinquent Amount
\$ _____	Security Deposit
\$ _____	Reconnect Fee
\$ _____	<b>TOTAL</b>

To arrange for the restoration of normal service, call **1-800-MDU-FAST** (1-800-638-3278).

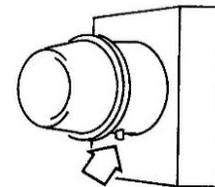
**IT IS IMPORTANT FOR YOU TO UNDERSTAND THAT THE SERVICE LIMITER ONLY PROVIDES A PORTION OF THE NORMAL ELECTRIC SERVICE CAPABILITY.** The Service Limiter only provides 120 volts which will be sufficient to operate your heating system, some basic lighting and possibly your refrigerator. **NO 240-VOLT APPLIANCES WILL OPERATE (WATER HEATER, ELECTRIC RANGE, CLOTHES DRYER, ETC.), AND YOU SHOULD NOT ATTEMPT TO USE THEM.**

**IMPORTANT: IF YOU OR ANYONE LIVING IN YOUR HOME IS SERIOUSLY ILL AND REQUIRES THE USE OF A PARTICULAR APPLIANCE WHICH THE SERVICE LIMITER WILL NOT PERMIT TO OPERATE, OR IF ANY MEMBER IS 65 YEARS OF AGE OR OLDER, OR HANDICAPPED, WE WILL REMOVE THE SERVICE LIMITER FOR 30 DAYS SO YOU MAY WORK OUT A SATISFACTORY PAYMENT PLAN.**

**THE SERVICE LIMITER MAY BE REMOVED ANY TIME AFTER ONE WEEK AND ALL SERVICE WILL BE DISCONTINUED WITHOUT FURTHER NOTICE IF NO ARRANGEMENT FOR PAYMENT IS MADE.**

**SHOULD YOUR USE OF ELECTRICITY EXCEED THE CAPACITY OF THE SERVICE LIMITER, A CIRCUIT BREAKER WILL INTERRUPT YOUR ELECTRIC SERVICE. YOU CAN RESTORE SERVICE IN THE FOLLOWING MANNER:**

- Keep a flashlight with fresh batteries available.
- Shut off all lights, motors and appliances.
  - To shut off the furnace fan, turn the furnace thermostat down.
  - To shut off the refrigerator, turn the temperature setting on the refrigerator up.
  - For customers living in a Mobile Home, heat tape on pipes that use electricity may cause the limiter to trip.
- Go to your electric meter and locate the button on the bottom of the limiter.
- To close the circuit breaker, pull down the limiter switch and push it back up like a breaker. If the Service Limiter has a button instead of a switch, push the reset button upwards until it is flush with the case and a "click" is heard.
- If the breaker does not stay closed, check to be sure all lights, motors and appliances are turned off. Return to step 4.
- When the breaker stays closed, return the furnace thermostat and refrigerator temperature setting to normal and resume limited electric service.
- Warning: Do not tamper with the service limiting device. If all lights, motors and appliances are off and you are unable to close the circuit breaker via the above steps, contact Montana-Dakota Utilities Co. immediately at 1-800-MDU-FAST (1-800-638-3278).**



RESET SWITCH/BUTTON

**Tampering with this device can be dangerous and may result in prosecution.**

Contact MDU if you feel that you have been improperly billed or you need further information. If, **AFTER** discussion with our representative, you remain dissatisfied, you may write the South Dakota Public Utilities Commission, Capitol Building, Pierre, South Dakota 57501 or call 800-332-1782.

<b>Date Filed:</b>	July 26, 2024	<b>Effective Date:</b>	Service rendered on and after September 1, 2024
<b>Issued By:</b>	Travis R. Jacobson Director - Regulatory Affairs		
<b>Docket No.:</b>	EL23-020		



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

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Section No. 6  
Original Sheet No. 6

### CUSTOMER REFERENCE GUIDE

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Page 1 of 1

Use this link for the [Customer Reference Guide](#)

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<b>Date Filed:</b>	August 15, 2023	<b>Effective Date:</b>	Service rendered on and after September 1, 2024
<b>Issued By:</b>	Travis R. Jacobson Director - Regulatory Affairs		
<b>Docket No.:</b>	EL23-020		



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 7

### ADDITIONAL INFORMATION TO CUSTOMERS

Page 1 of 1

#### ADDITIONAL CUSTOMER INFORMATION FOR SOUTH DAKOTA CUSTOMERS

Montana-Dakota Utilities Co. (Montana-Dakota) is regulated by the South Dakota Public Utilities Commission whose duties were expanded in 1975 to include regulation of natural gas and electric utilities. It is the commission's duty to oversee rates and services of all investor-owned gas and electric utilities in the state.

Montana-Dakota feels it is important that you are satisfied with your natural gas or electric service. However, sometimes a question, misunderstanding or complaint may develop. If it does, please let us know. Our employees are trained to help you.

Montana-Dakota will make a full and prompt investigation of all written complaints received. Please direct all written complaints to the Montana-Dakota office that appears on your utility bill.

#### DISPUTES

Whenever a customer advises Montana-Dakota, before the disconnection of natural gas or electric service, that any part of the billing, charges or service is in dispute, Montana-Dakota shall:

1. Investigate the dispute promptly.
2. Advise the customer of the investigation and its result.
3. Attempt to resolve the dispute.
4. Withhold disconnection of service providing the customer pays the undisputed portion of the bill.

If the dispute is not resolved Montana-Dakota must notify the customer that the customer has the right to appeal to the South Dakota Public Utilities Commission within ten (10) business days after the disconnection notice was sent for resolution of the dispute.

inspection, maintenance, replacement of equipment or to conduct investigations for hazardous conditions.

6. Unauthorized use of Montana-Dakota's equipment or tampering with Montana-Dakota's service equipment.

The following is a list of conditions, all of which must occur, before you will be disconnected for non-payment of a bill:

1. A customer may be receiving service from Montana-Dakota at more than one location. Only the service for which the bill is delinquent can be disconnected.
2. Bills are due when received. Bills become delinquent twenty-two (22) days after billing transmittal date. This period may be shortened if the customer's name is on the early payments list. This time period may be waived in cases of fraud, illegal use or when it is clearly indicated that the customer is preparing to leave. Montana-Dakota will send you a written notice giving you an additional ten (10) days in which to pay the bill to avoid disconnection.
3. If this is the customer's first disconnection notice, the customer will receive an additional personal notice by either telephone, visit or certified mail. Both written notice and personal notice shall contain a statement of the customer's right to appeal and where to appeal.
4. The customer, if he or she claims inability to pay or extenuating circumstances, is unwilling to enter into a reasonable agreement with Montana-Dakota to pay the service bill.
5. No bona fide or just dispute concerning the bill exists. A dispute shall not be defined as bona fide and just if the customer does not

The commission is available for consultation, you may write or call:

**South Dakota Public Utilities Commission**  
Capitol Building  
Pierre, South Dakota 57501  
1-605-773-3201

#### CREDIT AND DEPOSIT POLICIES

Montana-Dakota's deposit policy is predicated upon the credit risk of the individual as evidenced by past energy purchases without regard to the collective credit reputation of the area in which he or she lives and without regard to any of the traditional means for establishing credit such as home ownership or friendly relations with a bank.

This credit and deposit policy is administered without discrimination in regard to race, color, creed, religion, sex, ancestry, marital status, age or national origin.

Montana-Dakota will not require a deposit or guarantee from any new or present customers who have established good credit. Montana-Dakota will determine the credit standing of an applicant for service by referring to information about the applicant's prior energy usage and bill paying habits if the applicant has had service before. In the case of unknown credit, traditional means of credit rating can be supplied by the applicant.

A customer who has had one or more disconnections of service in the last year, or three or more disconnection notices in the last year, or has an undisputed outstanding debt with Montana-Dakota may be asked to reestablish credit through one of the following methods:

1. Make a cash deposit not to exceed one-sixth (1/6) of the estimated annual bill. Deposits will earn seven percent (7%) simple interest per

pay the undisputed portion of the bill and does not, after notice of their right to do so, contact the commission with the unresolved dispute within ten (10) working days after the disconnection notice was sent.

Natural gas or electric service shall not be disconnected on any Friday, Saturday, Sunday or legal holiday, or at any time when Montana-Dakota's business offices are not open to the public.

The customer can pay a delinquent bill at the last minute to avoid disconnection. Montana-Dakota's representative who comes to disconnect the service can also accept last-minute payments.

In a landlord-tenant situation, where the meter is in the landlord's name, Montana-Dakota will not disconnect the utility service until the tenant has been offered the opportunity to put the natural gas service or electric service in their own name and the tenant has turned down this offer. Montana-Dakota will not ask the tenant to pay any outstanding bills or other charges owed by the landlord.

The disconnection of utility services during cold weather could cause a threat to health and life. Montana-Dakota shall not disconnect residential utility service from Nov. 1 to March 31 without adding an additional 30 days to the normal disconnection date. Montana-Dakota shall notify the customer before the normal disconnection date that the customer has an additional thirty (30) days until disconnection of service.

If disconnection of utility services will aggravate an existing medical emergency of the customer, a member of his family or other permanent resident of the premise, Montana-Dakota will postpone disconnection of services

year from the date of the deposit to the date of refund or disconnection.

2. Provide a guarantor (residential only).
3. Be placed on an early payments list wherein the customer agrees to pay the bill for utility services within five (5) business days after it is received.
4. A non-residential customer may also provide a letter of credit, post a surety bond, or negotiate another option with the Company.

An existing customer will be given notice of not less than fifteen (15) days that a deposit, guarantor, or early payment is required.

**REFUSAL AND DISCONNECTION POLICIES**  
Naturally, if your utility bill is not paid within a reasonable length of time, you cannot expect to continue to receive natural gas or electric service from Montana-Dakota.

We do not like to disconnect or refuse service to a customer, but sometimes it must be done. You will be notified before such action is taken if the reason is:

1. Non-payment of your utility service bill (after consumer deposit and earned interest, if any, have been applied to the outstanding bill).
2. You have failed to pay a required deposit or meet the credit requirements.
3. You have violated Montana-Dakota's rules on file with the South Dakota Public Utilities Commission. These rules are available for your inspection, please contact Montana-Dakota at 1-800-638-3278 to schedule an appointment.
4. You have broken the terms of the contract for service with Montana-Dakota or have failed to furnish those things necessary to obtain utility service.
5. You have failed to allow Montana-Dakota employees access to company equipment located on your premise for meter reading,

for 30 days from the date of a physician's certificate or notice from a public health or social services official that such a medical emergency exists. This extension is limited to a single thirty (30) day period.

#### INSUFFICIENT REASONS FOR REFUSAL

Montana-Dakota cannot refuse to serve a person:

1. Who will not pay a debt to another utility, or a debt for another class of service, or a debt for other bills not based on filed rates or charges;
2. For non-payment of a bill for which he or she is guarantor;
3. Asking for service in a dwelling where the former occupant was delinquent;
4. Who is living with someone that is in debt to Montana-Dakota in an attempt to force payment of that bill, except when that person, even though not personally liable to Montana-Dakota, is trying to get service back to the indebted household and no attempts are being made to pay the debt of that household.

This pamphlet is a summary of Montana-Dakota's customer rules. A complete listing of Montana-Dakota customer rules and South Dakota Public Utilities Commission rules, regulations and rate schedules are available for your inspection by contacting Montana-Dakota at 1-800-638-3278 to schedule an appointment. You can also visit [www.montana-dakota.com](http://www.montana-dakota.com) or [www.puc.sd.gov](http://www.puc.sd.gov). Your billing, payment and deposit records are also available to you for inspection. Montana-Dakota will furnish additional information as you may reasonably request.



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SD

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**Montana-Dakota Utilities Co.**

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

**State of South Dakota  
Electric Rate Schedule – SDPUC Volume No. 3**

Section No. 6  
Original Sheet No. 8

**FINAL NOTICE PRIOR TO DISCONNECT DOOR TAG**

Page 1 of 1

**FINAL NOTICE PRIOR TO DISCONNECTION**

OUR MDU REPRESENTATIVE WAS HERE at: \_\_\_\_\_  a.m. /  p.m.

**YOUR SERVICE ACCOUNT IS SERIOUSLY PAST DUE!**  
CONSIDER THIS YOUR **FINAL NOTICE** AND THAT YOUR NATURAL  
GAS SERVICE WILL BE DISCONNECTED UNLESS PAYMENT OF

\$ \_\_\_\_\_ IS PRESENTED TO MONTANA-DAKOTA  
UTILITIES CO. BY **5:00 P.M.** ON \_\_\_\_\_

LAST PAYMENT DATE: \_\_\_\_\_

– FOR SECURITY PURPOSES, MDU EMPLOYEES ARE UNABLE TO ACCEPT CASH PAYMENT –  
(See reverse side for payment options prior to date listed above.)

• **1-800-MDU-FAST (1-800-638-3278)** •

You have the right to appeal to the South Dakota P.U.C.  
Capitol Building, Pierre, SD.

20177-SD(7-17) (Rev. 5-18)



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**Montana-Dakota Utilities Co.**

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

**State of South Dakota  
Electric Rate Schedule – SDPUC Volume No. 3**

Section No. 6  
Original Sheet No. 9

**SERVICE DISCONNECTED DOOR TAG**

Page 1 of 1

**NOTICE**  
**Your Gas and/or Electric Service Was**  
**DISCONTINUED**

LN

On \_\_\_\_\_, 20 \_\_\_\_\_, your gas and/or electric service was discontinued because of your failure to pay your past due account.

**In order to have your gas and/or electric service restored, please call:**

**1-800-MDU-FAST (1-800-638-3278).**

20171-SD(7-17)  
(Rev. 12/18)



LN

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<b>Docket No.:</b>	EL23-020		



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 10

### FIRST REMINDER NOTICE (CLOSED ACCOUNT)

Page 1 of 1



SERVICE FOR  
ANY CUSTOMER  
123 MAIN ST  
ANY TOWN, SD 12345-6789  
[www.montana-dakota.com](http://www.montana-dakota.com)

ACCOUNT NUMBER  
123 456 7890 1  
NOTICE DATE  
April 13, 2023  
AMOUNT DUE  
\$303.48

PAGE 1 of 1

### ▶▶▶ REMINDER NOTICE ◀◀◀

#### REMINDER OF AN UNPAID BALANCE ON YOUR CLOSED ACCOUNT

We appreciate having had the opportunity to serve you. This is a reminder that there is still a balance owing on the recently closed account for the address shown.

If you have already made the payment, please disregard this notice.

**PLEASE CONTACT US NOW AT 1-800-638-3278**

Utility	Service Address	Past Due	Account Balance
	123 MAIN ST	\$303.48	\$303.48

#### Payment Options:

**By Phone:** To make a debit, credit card or check-by-phone payment, call our customer service number and follow the prompts to be connected with our independent service provider. A fee for each transaction will apply.

**Payment Locations:** Pay by cash, check or money order at one of our payment locations. Call our customer service number or visit [www.montana-dakota.com](http://www.montana-dakota.com) to find the nearest location.

**Online:** Go to [www.montana-dakota.com](http://www.montana-dakota.com) and use our free Online Account Services to make payments 24/7.

**Mail:** Montana-Dakota Utilities Co.  
PO Box 5600  
Bismarck, ND 58506-5600

**Direct Inquiries To:**  
Montana-Dakota Utilities Co.  
**1-800-638-3278**  
7:30 a.m - 6:30 p.m. Mon-Fri



ACCOUNT NUMBER  
123 456 7890 1

AMOUNT DUE  
\$303.48

ANY CUSTOMER  
123 MAIN ST  
ANY TOWN, SD 12345-6789



PO Box 5600  
Bismarck, ND 58506-5600

Please enter amount enclosed

\$

Write account number on check and make payable to MDU.

013887886918900000303480000030348

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 11

### FINAL NOTICE (CLOSED ACCOUNT)

Page 1 of 1



SERVICE FOR  
ANY CUSTOMER  
123 MAIN ST  
ANY TOWN, SD 12345-6789  
[www.montana-dakota.com](http://www.montana-dakota.com)

ACCOUNT NUMBER  
123 456 7890 1  
NOTICE DATE  
May 1, 2023  
AMOUNT DUE  
\$303.48

PAGE 1 of 1

### ▶▶▶ FINAL NOTICE ◀◀◀

**YOUR ACCOUNT MAY BE ASSIGNED TO A COLLECTION AGENCY!**

Due to your failure to pay the final bill or respond to our previous notices for the account referenced above, we are preparing to assign this to our collection agency.

You can still prevent this action by making a payment or contacting us at the number listed, to make acceptable payment arrangements,  
**within ten days from the date of this notice.**

**PLEASE CONTACT US NOW AT 1-800-638-3278**

Utility	Service Address	Past Due	Account Balance
Utility	123 MAIN ST	\$303.48	\$303.48

#### Payment Options:

**By Phone:** To make a debit, credit card or check-by-phone payment, call our customer service number and follow the prompts to be connected with our independent service provider. A fee for each transaction will apply.

**Payment Locations:** Pay by cash, check or money order at one of our payment locations. Call our customer service number or visit [www.montana-dakota.com](http://www.montana-dakota.com) to find the nearest location.

**Online:** Go to [www.montana-dakota.com](http://www.montana-dakota.com) and use our free Online Account Services to make payments 24/7.

**Mail:** Montana-Dakota Utilities Co.  
PO Box 5600  
Bismarck, ND 58506-5600

#### Direct Inquiries To:

Montana-Dakota Utilities Co.  
**1-800-638-3278**  
7:30 a.m - 6:30 p.m. Mon-Fri



ACCOUNT NUMBER  
123 456 7890 1

AMOUNT DUE  
\$303.48

PO Box 5600  
Bismarck, ND 58506-5600

Please enter amount enclosed

\$

Write account number on check and make payable to MDU.

ANY CUSTOMER  
123 MAIN ST  
ANY TOWN, SD 12345-6789



013887886918700000303480000030348

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 12

### GUARANTEE OF PAYMENT FOR NATURAL GAS AND/OR ELECTRIC SERVICE BY A SECOND PARTY IN LIEU OF A DEPOSIT

Page 1 of 1

20458(6-81)  
(Rev. 12/17/03)

#### MONTANA-DAKOTA UTILITIES CO. GUARANTEE OF PAYMENT FOR NATURAL GAS AND/OR ELECTRIC SERVICE

To: Montana-Dakota Utilities Co. \_\_\_\_\_  
(Date)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_  
(City, State, Zip Code)

For value received, I, \_\_\_\_\_, do hereby absolutely guarantee to pay to Montana-  
(Name of Guarantor)  
Dakota Utilities Co. (Montana-Dakota), upon its request and at the location listed above, the outstanding balance accrued  
by \_\_\_\_\_ in the event that Customer's bill for natural gas and/or electricity provided by  
(Name of Customer)  
Montana-Dakota at \_\_\_\_\_ is not paid when due; however, liability under  
(Customer's Service Address)  
this Guarantee, other than the collection costs noted below, shall not exceed the sum of \$\_\_\_\_\_. As Guarantor,  
I request copies of all disconnect notices sent to the Customer.

Liability under this Guarantee shall begin on \_\_\_\_\_, 20\_\_\_\_, and shall continue until Customer has  
paid for natural gas and/or electric service when due in a prompt and satisfactory manner for twelve consecutive months  
in accordance with Public Service Commission or Public Utilities Commission rules. I expressly waive receipt of notice of  
Montana-Dakota's acceptance of my guarantee.

I also agree to pay any and all costs that Montana-Dakota may incur in the collection of this guarantee. In the event  
legal action is required or becomes necessary to collect the outstanding balance accrued by the Customer from me under  
this guarantee, I agree to pay all legal fees, including attorneys' fees, in the amount the court determines is reasonable.

**GUARANTOR:** I ACKNOWLEDGE THAT I HAVE CAREFULLY READ THE ABOVE GUARANTEE AGREEMENT AND  
THAT I HAVE RECEIVED A COPY OF IT.

**CUSTOMER:** I GIVE MONTANA-DAKOTA PERMISSION TO PROVIDE MY ACCOUNT INFORMATION TO THE  
GUARANTOR, INCLUDING ALL DISCONNECT NOTICES SENT TO ME.

_____ (Signature of Customer)	_____ (Signature of Guarantor)
_____ (Customer's Mailing Address)	_____ (Guarantor's Mailing Address)
_____ (Customer's Street Address)	_____ (Guarantor's Street Address-If Different than Mailing Address)
_____ (City, State, Zip Code)	_____ (City, State, Zip Code)
_____ (Customer's Telephone Number)	_____ (Guarantor's Telephone Number)

3 PAPER COPIES: Original – DIVISION OFFICE Copy - CUSTOMER Copy - GUARANTOR

[Clear Form](#)

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 13

### THIRD PARTY NOTICE

Page 1 of 1

## WHAT IS THE

### THIRD PARTY NOTICE PROGRAM?

Montana-Dakota Utilities Co. (MDU) has a program available called "Third Party Notice." This program is designed to help customers, especially the elderly or infirm or those with language or reading problems, when there is a risk of losing utility service due to nonpayment of past-due bills. The program is voluntary and completion of this form is not required to establish or continue utility service with Montana-Dakota Utilities Co.

Under the "Third Party Notice" program, if it would be necessary to disconnect service due to nonpayment of past due bills, the customer as well as the designated third party would be notified prior to the disconnect date. These notices include specific customer information such as, customer name, account number, past due and current balances owing on the account.

A third party can be a friend, relative, church or any community agency. The designated third party will have the right to receive and provide information regarding the customer's personal circumstances. Please talk with this third party before you tell MDU this person will help you. The third party will not be responsible for payment of the customer's bill.

If your personal circumstances require that a third party be aware of a potential disconnection of your utility service, please complete and detach the form provided and return it to MDU as soon as possible. If you know of someone who might benefit from third party notification, please let them know of it.

As individual circumstances frequently may change, Third Party Notices are valid for one year only, and an annual renewal is required. Please complete the form and return it to MDU – even if you have done so before.

For information of public agencies and community organizations which may be able to assist in payment of winter utility bills, please call 1-800-638-3278 or write to MDU at PO Box 5603, Bismarck, ND 58506-5603.



### REQUEST FOR A THIRD PARTY NOTIFICATION

*(To be valid for one year only and annual renewal is required.  
Please print as you fill out the form.)*

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Account Number from Bill: \_\_\_\_\_

*Montana-Dakota Utilities Co. has my permission to provide information to and accept information from the party named below.*

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Third Party to be Notified *(list one name only, please):*  
\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

*Montana-Dakota Utilities Co. will make every effort to send a copy of the Notice of Proposed Disconnection to the party specified. These notices include specific customer information such as, customer name, account number, past due and current balances owing on the account. The customer making the request understands that MDU assumes no liability for failure of third party to receive or act upon said Notice.*

*Complete all information and return to Montana-Dakota at PO Box 5603, Bismarck, ND 58506-5603 as soon as possible.*

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 14

### CONTINUOUS SERVICE AGREEMENT

Page 1 of 3



#### CONTINUOUS SERVICE AGREEMENT

Scan and return via  
- Email: [customerservice@mdu.com](mailto:customerservice@mdu.com)  
- Fax: 1-701-323-3104, or  
- Mail: Montana-Dakota Utilities Co., Attn: Customer Support, PO Box 7608, Boise, ID 83707-1608

- RECITATION.** The Undersigned (hereinafter referred to as "Customer") is the Financially Responsible Party (i.e. owner, manager, or otherwise financially responsible for the maintenance of the real properties described on Exhibit A hereto (hereinafter referred to as "Properties") which may be occupied by others (hereinafter referred to as "Tenants") from time to time. Montana-Dakota Utilities Co., a Division of MDU Resources Group, Inc. (hereinafter referred to as the "Utility") provides Natural Gas services (hereinafter referred to as "Energy Services") to the location of the Properties in accordance with the terms of tariffs filed with the state regulatory agency of the jurisdiction in which the Properties are located. The Agreement is intended to assure continuous Energy Services to the Properties during periods in which a Tenant has not arranged for or has failed to maintain Energy Services.
- TERM.** This Agreement between the Utility and the Customer is effective as of the date (hereinafter referred to as the "Effective Date") that it is processed by the Utility. For electronic communication purposes, the Customer must provide an active email address prior to processing. Utility will provide email notification that the Agreement has been processed. This Agreement will continue in effect until cancelled by either party upon five (5) days prior written notice sent in accordance with Paragraph 5 below. Properties subject to this Agreement must have Energy Services activated prior to or on the Effective Date. Termination of this Agreement does not relieve the Customer from its obligation to pay for any Energy Service charges incurred under this Agreement prior to the effective date of termination. In the event the Customer cancels this Agreement with respect to one or more Properties listed on Exhibit A, the Customer may not be eligible to enter another Continuous Service Agreement for a period of 12 months with respect to those Properties that were cancelled. Failure on the part of the Customer to pay their bills promptly when due shall constitute sufficient grounds for termination of this Agreement by the Utility.
- RESPONSIBILITY.** The Utility agrees to provide Energy Services at the Properties specified by the Customer between occupancy by tenants, regardless of the time of year, until this Agreement is terminated with respect to the properties. The Customer assumes liability for Energy Service charges incurred during periods in which a Tenant has not assumed responsibility for payment of Energy Services to the Properties.  
In the event of a dispute regarding any sums due, the date of discontinuance, or the effective date of Energy Services, the Utility's records will be presumed correct unless the Customer presents information showing the Utility's records are incorrect in which event the presumption shall no longer apply.
- DISCONNECTION.** The Utility reserves the right to deny service or disconnect Energy Services pursuant to the rules and regulations of the applicable regulatory agency. If a Tenant is denied Energy Service, or Energy Services to the Tenant have been disconnected, the Customer may request that the Energy Services to the applicable Property be disconnected without affecting this Agreement. A disconnection of Energy Services to the Properties at the request of the Customer for any other reason may terminate the Agreement.  
If a Tenant account at a Property is discontinued for Nonpayment of Services  I DO  I DO NOT request the Utility to continue Energy Services at the Property and bill me for such Energy Services until a new Tenant account is opened or I request termination of the Agreement with respect to the Property. These instructions will apply even if the Tenant remains in the Property.
- CHANGES AND DELETIONS.** The Customer agrees to provide PRIOR WRITTEN NOTICE to the Utility of any changes in telephone number, mailing address, email address or additions and deletions to Exhibit A, Service Property Locations.  
By signing this Agreement as the Customer, the undersigned is authorized to start or stop Energy Services, make additions or deletions of Properties to this Agreement and to enter into this Agreement. Other persons authorized to act on behalf of the Customer under this Agreement are shown on Exhibit B which may be amended by Customer upon receipt of written notice by the Utility.
- MISCELLANEOUS.** This Agreement constitutes the entire Agreement between the parties and supersedes all prior Agreements and understandings relating to continuation of Energy Services to any of Customer's properties prior to the effective date of this Agreement. The Utility has no further responsibility or liability to the Customer, expressed or implied, for continuation of Energy Services to Customer's properties except as set forth herein.
- LIABILITY LIMITATION.** THE LIABILITY OF THE UTILITY UNDER THIS AGREEMENT SHALL BE LIMITED TO DIRECT ACTUAL DAMAGES OF CUSTOMER NOT TO EXCEED \$500 AND NEITHER PARTY SHALL BE RESPONSIBLE FOR SPECIAL, INCIDENTAL, EXEMPLARY, OR CONSEQUENTIAL DAMAGES OR ANY COMMERCIAL LOSS OF ANY KIND (INCLUDING LOSS OF BUSINESS OR PROFIT). THIS LIMITATION APPLIES TO ALL CLAIMS WHETHER BASED ON BREACH OF EXPRESS OR IMPLIED WARRANTY, INDEMNITY, BREACH OF CONTRACT, NEGLIGENCE, STRICT LIABILITY IN TORT, OR OTHER LEGAL THEORY.
- SIGNATURE.** This Agreement must be signed by the Customer. If property management services are used and a Property Manager signs this Agreement, the Property Manager assumes financial responsibility for Energy Services pursuant to this Agreement.

#### BILLING INFORMATION

Please Print (\* An asterisk indicates that the information is required for processing.)

E-mail Address: \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_  
 (Enter an active e-mail address for electronic communication purposes.) \*Emergency Contact Name: \_\_\_\_\_  
 Spouse/Partner Name: \_\_\_\_\_ \*Address: \_\_\_\_\_  
 \*Billing Address: \_\_\_\_\_ \*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_  
 \*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_ \*Emergency Phone Number: ( ) \_\_\_\_\_  
 \*Primary Contact Phone: ( ) \_\_\_\_\_ Employer Name: \_\_\_\_\_  
 Cell Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

MDU Account Holder Name \_\_\_\_\_  
 Signature \_\_\_\_\_ Date: \_\_\_\_\_  
 Name that will appear on the bill-financially responsible person or entity

CSA ID#	Processed by:	FOR OFFICE USE ONLY	Date:
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Continuous Service Agreement Form – Rev. 09-24-2015

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Director - Regulatory Affairs

**Docket No.:** EL23-020



# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 14.1

### CONTINUOUS SERVICE AGREEMENT

Page 2 of 3



### EXHIBIT A SERVICE LOCATIONS

Scan and return via  
- Email: [customerservice@mdu.com](mailto:customerservice@mdu.com)  
- Fax: 701-323-3104 or  
- Mail: Montana-Dakota Utilities Co., Attn: Customer Support, P.O. Box 7608, Boise, ID 83707-1608

IDENTIFICATION NUMBER (OFFICE USE ONLY)	COMPLETE STREET ADDRESS	APT. NO.	CITY, STATE
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

MDU Account Holder Name \_\_\_\_\_

Signature \_\_\_\_\_  
Name that will appear on the bill-financially responsible person or entity

Date: \_\_\_\_\_

CSA ID#	Processed by:	FOR OFFICE USE ONLY	Date:
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Continuous Service Agreement Form – Rev. 09-24-2015

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Director - Regulatory Affairs

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 14.2

### CONTINUOUS SERVICE AGREEMENT

Page 3 of 3



N

#### EXHIBIT B CONTINUOUS SERVICE AGREEMENT AUTHORIZATION

Scan and return via  
- Email: [customerservice@mdu.com](mailto:customerservice@mdu.com)  
- Fax: 701-323-3104  
- Mail: Montana-Dakota Utilities Co., Attn: Customer Support, P.O. Box 7608, Boise, ID 83707-1608

The Undersigned authorizes the agent designated below to act as personal representative, on their behalf, with regard to a Continuous Service Agreement entered into between the Customer and the Utility.

The Undersigned authorizes the persons or entities identified below: (1) To be party to information regarding the Agreement and account information pertaining to real properties described on the Agreement. (2) To provide **PRIOR WRITTEN NOTICE** to the Utility of any changes to telephone number, mailing address, Email address or additions and deletions to properties described on the Agreement. (3) To start and stop Gas Services for real properties described on the Agreement.

(\* An asterisk indicates that the information is required for processing.)

*Name of authorized Property Management Company (Complete if applicable):			
*Name of Authorized Person(s):			
Social Security Number:		Business Tax ID Number:	
*Address:			
*City:	*State:	*Zip:	
*Primary Contact Phone:	Cell Phone:	Fax Number:	Email Address:

I hereby affirm that I am the Financially Responsible Party (i.e. owner, manager, or otherwise financially responsible) for the real properties described on Exhibit A and authorize the aforementioned person or entities to act on my behalf regarding all aspects of the Continuous Service Agreement.

Customer Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CSA ID#	Processed by:	FOR OFFICE USE ONLY	Date:
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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 15

### ELECTRIC SERVICE AGREEMENT FOR EXTENSION POLICY RATE 112

Page 1 of 2

20676(2-68)  
(Rev. 10/20)

#### ELECTRIC SERVICE AGREEMENT (Rate 112) (North Dakota, South Dakota, Montana)

Page 1 of 2

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between MONTANA-DAKOTA UTILITIES CO., 400 North Fourth Street, Bismarck, North Dakota, hereinafter called "Company," and \_\_\_\_\_ hereinafter called "Customer," whether one or more.

WHEREAS, Customer has requested that Company provide electric service to Customer at the following location:

Section \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_, County of \_\_\_\_\_, State of \_\_\_\_\_.

WITNESSETH, That in consideration of the mutual promises and covenants herein stipulated to be kept and performed by the respective parties to this Agreement, it is mutually understood and agreed as follows:

- Company shall furnish all labor, materials and equipment, including necessary transformer(s), service and meter, for the construction of an electric line from its present distribution line to a convenient location on Customer's premises. The termination of the facilities furnished by Company shall be the point of connection of the service conductors to Customer's service entrance equipment.
- Customer shall furnish the service entrance equipment, which shall include the installation of the meter socket provided and owned by Customer, and all wiring beyond that equipment.
- Company will deliver electricity to Customer at the rate approved by the State Regulatory Commission.
- Customer shall execute and deliver to Company an easement granting perpetual right of way, releasing and waiving all rights thereto under and by virtue of the homestead exemption laws of the state, without cost, for the construction, reconstruction, maintenance and removal of Company's line, including tree-trimming rights. If Company extends its line built under this Agreement so as to provide service to other customers, such extension shall in no manner alter or affect the service to be rendered under this Agreement.
- Before Company shall commence construction, Customer shall deposit with Company a contribution toward construction as stated below. A contribution may consist of both a refundable and non-refundable contribution based on project cost and projected revenues. The initial contribution for developers of subdivisions shall be the estimated construction cost.

Refundable contribution . . . . .	\$ _____
Nonrefundable contribution . . . . .	\$ _____
<b>Total . . . . .</b>	<b>\$ 0.00</b>

There shall be a minimum annual bill of \$ \_\_\_\_\_. This amount shall be equal to the estimated annual revenue used in the contribution formula described in Rate 112.

The initial contribution required of any customer other than a developer shall be the estimated construction cost less two times the estimated annual revenue.

- The following additional terms and conditions shall apply to Company's construction of an electric line and installation of the necessary facilities as follows:

- The following documents are attached hereto, and incorporated herein, as part of the Agreement:

- Estimate of construction costs
- Map showing the route of the extension
- Economic analysis of the extension
- Electric Extension Policy Rate 112, effective date: \_\_\_\_\_

- If, within a five-year period from the date initial service is established, one or more additional customers are added to the above-referred-to extension, Company shall recompute the contribution required by combining the estimated proposed construction costs for the new customer(s) with the construction costs to those customers already taking service. If, by so combining the construction costs, the contribution of those customers already taking service would be less, Company shall make a proportionate refund, without interest, to those customers taking service prior to commencement of service to said additional customer(s). A refund will be made only when there is a reduction in the amount of contribution required.

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 16

### CUSTOMER'S AGENT AUTHORIZATION FORM

Page 1 of 3



#### CUSTOMER'S AGENT AUTHORIZATION FORM

Scan and return via  
- Email: [customerservice@mdu.com](mailto:customerservice@mdu.com)  
- Fax: 1-701-323-3104, or  
- Mail: Montana-Dakota Utilities Co., Attn: Customer Support, PO Box 7608, Boise, ID 83707-1608

#### Instructions

To designate an authorized agent to act as a personal representative for a Montana-Dakota Utilities Co. (Montana-Dakota) customer of record, this form must be completed in full for the Agent to receive access privileges. By completing this form, the customer authorizes the following:

- Montana-Dakota agrees to provide access to all information about the customer's account(s) to the Authorized Agent designated below, and
- The Authorized Agent to act and conduct activity on behalf of the customer as described in Part B below.

The Montana-Dakota Customer seeking to designate an individual or organization Authorized Agent status must provide the information identified in Part A below, then complete and sign Part B.

The completed and signed form must be submitted to Montana-Dakota by email to [customerservice@mdu.com](mailto:customerservice@mdu.com), by mail to Montana-Dakota Utilities Co. Attn: Customer Support, PO Box 7608, Boise, ID 83707-1608, or by Fax at 701-323-3104. If any of the *required* information is not provided, or the form is otherwise incomplete, it may not be accepted by Montana-Dakota. If a Power of Attorney, any outside contract or letter of authorization is sent in lieu of the Authorization Form, it will not be considered a valid consent to grant Agent access.

#### A. PROVIDE INFORMATION FOR THE INDIVIDUAL OR ORGANIZATION THAT THE CUSTOMER IS CONSENTING AUTHORIZED AGENT STATUS.

(An asterisk \* indicates that the information is required for processing.)

Please Print

Agent's Name\*: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Agent's Mailing Address\*: \_\_\_\_\_ Agent's Phone\*: \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 17

### CONSENT TO DISCLOSE UTILITY ENERGY USAGE INFORMATION

Page 1 of 2



#### CONSENT TO DISCLOSE UTILITY ENERGY USAGE INFORMATION

All information requested on this form must be provided for the consent to be valid. If you have questions or require assistance, please contact Montana-Dakota Utilities Co. (Montana-Dakota). This form may be available from your utility provider in other languages. To obtain a copy in another language, please contact your utility provider.

Montana-Dakota Utilities Co. Attn: Customer Support

Mailing Address: PO Box 7608, Boise, ID 83707-1608

Phone: 1-800-638-3278 Email: [customerservice@mdu.com](mailto:customerservice@mdu.com) Fax: 701-323-3104

For additional information, including the utility's privacy policy, visit [www.montana-dakota.com](http://www.montana-dakota.com)

#### TO BE COMPLETED BY THE CUSTOMER

By signing this form, you authorize Montana-Dakota to release the customer energy usage information to:

Organization/Trade Name: \_\_\_\_\_

Contact Person (if available): \_\_\_\_\_

Physical and Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Fax: \_\_\_\_\_

This organization will receive the following information:

- The following energy usage information.
  - The date your natural gas meter was read by Montana-Dakota Utilities Co.
  - The number of days in the billing period.
  - The monthly gas energy usage in dekatherms for the specified period. \*
  - The monthly electric energy usage in kilowatt hours for the specified period. \*

Your consent to make available information from the previous \_\_\_\_\_ months.

\*If you have resided at the address less than the amount of time designated above, energy usage will only be provided for the time that you have been the accountholder or a maximum of 36 months.

- Information regarding your participation in energy efficiency or other Montana-Dakota programs.

This information will be used to (check all boxes that apply):

- Provide you with products or services you requested
- Offer you products or services that may be of interest to you
- Determine your eligibility for an energy program
- Analyze your energy usage
- Other (specify) \_\_\_\_\_

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 17.1

### CONSENT TO DISCLOSE UTILITY ENERGY USAGE INFORMATION

Page 2 of 2

#### ENERGY USAGE INFORMATION COLLECTION PERIOD

This consent is valid for a one-time disclosure of energy usage information relating to a single utility account. Montana-Dakota will require an original, separate consent form for disclosure of usage information for each utility account.

#### CUSTOMER DISCLOSURES

\*\*\*Customer usage information can provide insight into activities within the premises receiving utility service. Montana-Dakota may not disclose your customer information except

1. if you authorize the disclosure
2. to contracted agents that perform services on behalf of the utility, or
3. as otherwise permitted or required by laws or regulations. \*\*\*

\*\*\*You are not required to authorize the disclosure of your information, and your decision not to authorize the disclosure will not affect your utility services. \*\*\*

\*\*\*You may access your standard customer energy usage information from Montana-Dakota without any additional charge. \*\*\*

\*\*\*Note that Montana-Dakota will have no control over the information disclosed pursuant to this consent, and will not be responsible for monitoring or taking any steps to ensure that the recipient maintains the confidentiality of the information or uses the information as authorized by you. Please be advised that you may not be able to control the use or misuse of your information once it has been released. \*\*\*

\*\*\*In addition to the energy usage information described above, the records received by the organization may include other information such as your name; account number; meter number; utility type; service address; premise number; premise description; meter read date(s); number of days in the billing period; utility invoice date or base rate bill amount. Montana-Dakota will not provide any other information, including Personally Identifiable Information such as your Social Security Number or any financial account number to the organization through this consent form. \*\*\*

#### PLEASE READ THE CUSTOMER DISCLOSURES ABOVE BEFORE SIGNING THIS FORM

By signing this form, you acknowledge and agree that you are the customer of record for this account and that you authorize Montana-Dakota to disclose your energy usage information as specified in this form.

\_\_\_\_\_  
APPLICABLE CUSTOMER ACCOUNT NUMBER

\_\_\_\_\_  
SERVICE ADDRESS

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE OF CUSTOMER OF RECORD

\_\_\_\_\_  
DATE SIGNED

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 18

### AUTHORIZATION FORM FOR AGGREGATED/ANONYMIZED ENERGY CONSUMPTION DATA

Page 1 of 2



#### AUTHORIZATION FORM FOR AGGREGATED/ANONYMIZED ENERGY CONSUMPTION DATA

Please complete all fields on this form and sign at the bottom to request access to aggregated or anonymized energy consumption data for the service addresses listed below. This form will not be reviewed if it is not fully completed and signed. Submission of the form does not guarantee the data will be provided. Approval to release data per this form may occur only after Montana-Dakota's review and approval of the request in its sole discretion.

If you have questions or require assistance, please contact Montana Dakota-Utilities Co. (Montana-Dakota). Montana-Dakota may have this form in other languages. To obtain a copy in another language, please call **1-800-638-3278**.

For additional information, including the utility's privacy policy, visit [www.montana-dakota.com](http://www.montana-dakota.com).

#### SUBMIT FORM FOR PROCESSING:

**Montana-Dakota Utilities Co, Attn: Customer Support**

**Mailing Address:** PO Box 7608, Boise ID 83707-1608

**Email:** [customerservice@mdu.com](mailto:customerservice@mdu.com)      **Fax:** 701-323-3104      **Questions? 1-800-638-3278**

Reason for requesting aggregated/anonymized energy consumption. Check all that apply:

Energy Efficiency & Conservation

HUD Compliance

Date:

Account Number/Meter Number	Service Address

#### AGGREGATED/ANONYMIZED ENERGY CONSUMPTION INFORMATION COLLECTION PERIOD

This form is a request for a one-time disclosure of consumption for a period not to exceed the prior 36 months from the time the form is processed. Montana-Dakota reserves the right to limit the number of requests made to once per year and will not be responsible for fulfilling additional requests within the same 12-month period.

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 18.1

### AUTHORIZATION FORM FOR AGGREGATED/ANONYMIZED ENERGY CONSUMPTION DATA

Page 2 of 2



#### TO BE COMPLETED BY THE REQUESTOR

Organization/Trade Name:

Printed Name & Title:

Mailing Address:

Phone #:  Fax #:

Email Address:

How would you like to have the data provided to you? Select one:

- Email       Fax       Mail

Select one of the options listed below for the data format:

- Total usage by month w/ # of meters—**Aggregated**  
 Total usage by month by meter—**Anonymized**

**Aggregated** data sets must include at least 4 customer accounts with no single customer's energy usage exceeding 50% of total usage for the data set.

**Anonymized** data sets must include at least 15 customer accounts with no single customer's energy usage exceeding 15% of total usage for the data set.

If the data sets do not meet these requirements, then all customers within the data sets must provide written consent using Montana-Dakota's Consent to Disclose Energy Utility Information form.

The consumption usage provided will be made available to the requestor by Montana-Dakota for the purposes of energy efficiency, conservation or HUD compliance and should only be utilized by authorized individuals or organizations and for the purpose(s) stated on this form.

By signing this form, you agree to the terms of this authorization and the security requirements to receive aggregated/anonymized energy consumption data from Montana-Dakota.

Signature:

Title:  Date:

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# Montana-Dakota Utilities Co.

400 N 4<sup>th</sup> Street  
Bismarck, ND 58501

## State of South Dakota Electric Rate Schedule – SDPUC Volume No. 3

Section No. 6  
Original Sheet No. 19

### NOTICE OF HAZARDOUS CONDITIONS - ELECTRIC

Page 1 of 1

# Form #21744

# DANGER


No. 00000

Notice of Hazardous Condition - Electric

Customer

Hours: \_\_\_\_\_

Address: \_\_\_\_\_

Apt. No.: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Meter Number: \_\_\_\_\_

Meter Reading: \_\_\_\_\_

Red Tag

**ELECTRIC TURNED OFF AT:**

Pole  Mast

Pedestal  Meter

Transformer

Leave the Other - Specify: \_\_\_\_\_

**CONDITION(S) FOUND:**

Improper point of attachment  Problem with meter socket

Low service  Defective connections

Bent/mast  Inadequate access

Other (Specify) \_\_\_\_\_

Comments \_\_\_\_\_

I have been notified of the condition(s) indicated and understand that the affected appliance(s) must not be used under any circumstances until corrections are made by a licensed electrician or other qualified person. Failure to do so may result in property damage, serious bodily injury or death!

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Owner:  Tenant:  Other:  No One Home\*  Refused to Sign\*

\* Follow-up actions: Send registered letter

Service Technician: \_\_\_\_\_ Date: \_\_\_\_\_

Service Order #: \_\_\_\_\_

ORIGINAL: Company • COPY 1: Customer • COPY 2 (Tag): Attach  
If you have any questions, please call us at the following  
toll-free number: 1-800-638-3278

Notice of Hazardous Condition

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|  
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