

Montana-Dakota Utilities Co. Trade Ally Application

Applicant Information:

Company Name _____

Years in business _____ Years under current ownership _____ Number of employees _____

State Contractor License # & Exp Date _____ Federal Tax ID _____

Business entity type: Individual/Sole Proprietor Corporation
 Partnership, LLC, LLP Other

Contact name _____ Title _____

Business address _____ City _____ State _____ Zip _____

Mailing address _____ City _____ State _____ Zip _____

Phone number _____ Cell Phone _____ Fax _____

Email _____ Website _____

Business/Program Type (check all that apply): Commercial Residential

Company Type (check all that apply): HVAC Contractor Plumbing Contractor

Services Offered (check all that apply):

- Service Hours Normal business hours only 24 hr. on call
- Installation Types: Boilers Furnaces Water Heaters
 Air Conditioners Heat Pumps Gas Piping
- Product Sales & System Design: Boilers Furnaces Water Heaters
 Air Conditioners Heat Pumps Gas Piping
- Service/Repair Work: Boilers Furnaces Water Heaters
 Air Conditioners Heat Pumps Gas Piping

Trade Ally Benefits

1. All Trade Allies will be listed on the Montana-Dakota website as a Trade Ally, so customers know a Trade Ally is a contractor who can assist them with service and installation and qualifying and obtaining when applicable Montana-Dakota's conservation incentives, federal or state tax credits and other benefits offered to participants through the Montana-Dakota Trade Ally program.
2. Trade Allies will be eligible to receive customer leads or referrals and/or project requests for the products and services indicated on their Montana-Dakota Trade Ally application.
3. Trade Allies will be eligible to participate in exclusive marketing and training programs that may be offered by Montana-Dakota.
4. Trade Allies are authorized to use the Montana-Dakota Trade Ally logo consistent with the following Montana-Dakota usage guidelines:



- a. Trade Ally must submit all proposed materials using the Montana-Dakota Trade Ally logo for review and approval by Montana-Dakota. Trade Ally shall discontinue all use of Montana-Dakota's Trade Ally logo upon written notice from Montana-Dakota or upon Trade Ally discontinuance as a participant in Montana-Dakota's Trade Ally program.
- b. Trade Ally may use the logo in connection with and solely for the purpose of promoting product and services they offer and list on Montana-Dakota's Trade Ally application.
- c. Trade Ally may use the Trade Ally logo only on materials that involve products or service related to the energy supplied by Montana-Dakota in the market served by the Trade Ally.
- d. The logo must be sized so all text in the logo is readable.
- e. No aspect of Montana-Dakota's Trade Ally logo may be changed by the Trade Ally.
- f. The Montana-Dakota Trade Ally logo may not be used in conjunction with any other utility or any company other than the Trade Ally without authorization from Montana-Dakota.

Trade Ally Requirements

1. Trade Ally is responsible for properly assisting customer with the offered services as indicated on their Montana-Dakota Utilities Co. (Montana-Dakota) Trade Ally application.
2. Trade Ally must use accepted HVAC industry standard design and sizing calculations to ensure HVAC systems operate at maximum efficiency and comfort.
3. Where applicable, Trade Ally is responsible for properly assisting customers in applying for cash incentives for purchasing and installing energy efficiency equipment under Montana-Dakota's conservation incentive programs.
4. Trade Ally will indemnify, defend and hold harmless Montana-Dakota and their affiliates as well as the directors, officers and employees of each, from any claims of any kind, including attorney fees, arising out of or connected in any way with any act or omission of the Trade Ally, its employees, agents or subcontractors of any tier, in the performance or nonperformance of services as part of the Trade Ally program.
5. Trade Allies must supply a valid contractor's license, comply with laws applicable to them (such as workers compensation and employment laws) and maintain appropriate licenses and certifications for the work they are performing.
 - a. State required workers compensation insurance must be maintained as well as acceptable occurrence based general liability, not less than \$1,000,000 and commercial automobile liability insurance not less than \$500,000.
 - b. Trade Ally will provide evidence of insurance to Montana-Dakota in the form of a certificate for the required coverage. Trade Ally insurance certificate shall include "Montana-Dakota Utilities Co." as additional insured. The Trade Ally will notify Montana-Dakota if it no longer has the license certification or insurance required to be a Trade Ally in the program. Self-insured contractors must provide documentation of their insurance program that confirms their insurance is comparable to the \$1,000,000 and \$500,000 requirements. This document is subject to review prior to Trade Ally enrollment and acceptance.
6. Trade Ally agrees to act and represent its business as an independent contractor and at no time will Trade Ally or any of the Trade Ally's employees represent its business as an employee, agent, partner or representative of Montana-Dakota. Trade Ally has no right or power to bind Montana-Dakota or act on its behalf when dealing with customers or third parties. Trade Ally and Montana-Dakota shall not exercise any control or supervision of one another, nor be responsible for each other in the performance of any service.
7. Trade Ally understands that Montana-Dakota is not endorsing Trade Ally's business, or warranting or endorsing any equipment that may be sold by the Trade Ally. Under no circumstances shall Montana-Dakota be liable to the Trade Ally for any direct or indirect losses, costs or damages arising from or related to any equipment or installation under the program.
8. Trade Ally may discontinue participating as a Trade Ally by notifying Montana-Dakota in writing of that decision. Montana-Dakota may end Trade Ally's participation at any time, at their sole discretion, by notifying Trade Ally in writing of that decision.

Communities Served by Montana-Dakota

(Check the type of service hours offered in each applicable town)

	Service Hrs			Service Hrs			Service Hrs			Service Hrs				
	Normal	24 Hr		Normal	24Hr		Normal	24Hr		Normal	24Hr			
North Dakota:														
Alamo			Coteau			Hanks			Monango			Stanley		
Alexander			Coulee			Haynes			Mott			Steele		
Almont			Crosby			Hazelton			Napoleon			Sterling		
Ambrose			Dawson			Hazen			New England			Strasburg		
Appam			Des Lacs			Hebron			New Leipzig			Surrey		
Apple Valley			Devils Lake			Heil			New Rockford			Tappen		
Arnegard			Dickinson			Hettinger			New Salem			Taylor		
Ashley			Dodge			Jamestown			Noonan			Tioga		
Barlow			Donnybrook			Judson			Norma			Tolley		
Battleview			Driscoll			Kenmare			Northgate			Trenton		
Beach			Dunn Center			Killdeer			Palermo			Turtle Lake		
Belfield			Eldridge			Kintyre			Park River			Underwood		
Bentley			Elgin			Kulm			Portal			Valley City		
Berthold			Ellendale			Langdon			Powers Lake			Venturia		
Beulah			Epping			Larson			Rawson			Walhalla		
Bismarck			Flaxton			Lefor			Ray			Washburn		
Bowbells			Forbes			Lehr			Reeder			Watford City		
Bowman			Fredonia			Leith			Regent			Werner		
Braddock			Ft. Totten			Lignite			Rhame			Wheelock		
Bucyrus			Fullerton			Lincoln			Richardton			White Earth		
Burlington			Garrison			Linton			Riverdale			Wildrose		
Burnstad			Gascoyne			Loraine			Ross			Williston		
Burt			Gladstone			Mandan			Ruthville			Wilton		
Carpio			Glen Ullin			Marmarth			Sanborn			Wishek		
Carrington			Golden Valley			Max			Scranton			Zahl		
Carson			Golva			McGregor			Selfridge			Zap		
Cavalier			Grafton			McKenzie			Sentinel Butte			Zeeland		
Center			Grenora			Medina			Sherwood					
Cleveland			Hague			Merricourt			Sheyenne					
Columbus			Halliday			Minot			South Heart					
Corinth			Hamlet			Mohall			Springbrook					

Montana:														
Alzada			Fairview			Hinsdale			Park City			Savage		
Antelope			Fallon			Homestead			Plentywood			Scobey		
Bainville			Flaxville			Ismay			Plevna			Sidney		
Baker			Forsyth			Joliet			Poplar			Silesia		
Belfry			Fort Peck			Kinsey			Pryor			St. Marie		
Billings			Frazer			Laurel			Redstone			Terry		
Bridger			Froid			Malta			Reserve			Whitetail		
Brockton			Fromberg			Medicine Lake			Richey			Whitewater		
Crow Agency			Glasgow			Miles City			Rockvale			Wibaux		
Culbertson			Glendive			Nashua			Rosebud			Wolf Point		
Edgar			Hardin			Outlook			Saco					

	Service Hrs			Service Hrs			Service Hrs			Service Hrs	
	Normal	24Hr		Normal	24Hr		Normal	24Hr		Normal	24Hr

South Dakota:														
Agar			Eureka			Java			Onida			Sturgis		
Akaska			Frederick			Lead			Piedmont			Summerset		
Artas			Ft. Pierre			Lebanon			Pierre			Thunderhawk		
Belle Fourche			Gettysburg			Lemmon			Pollock			Tolstoy		
Black Hawk			Glenham			Leola			Rapid City			Watauga		
Bowdle			Herried			McIntosh			Roscoe			Wetonka		
Box Elder			Hillsview			Mobridge			Selby			Whitewood		
Camp Crook			Hosmer			Morristown			Seneca					
Central City			Hoven			Mound City			Spearfish					
Deadwood			Ipswich			Onaka			St. Onge					

Wyoming:														
Acme			Colony			Kaycee			Powell			Sheridan		
Big Horn			Cowley			Lovell			Ranchester			Story		
Buffalo			Dayton											

Applicant Signature:

By signing this application, I represent that the information I have provided is true and (i) I will notify Montana-Dakota Utilities Co. immediately of any changes, and (ii) acknowledge that I have read, understand and consent to the Trade Ally Requirements and Benefits.

Authorized Representative (printed name)	Signature	Date
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Required Paperwork (The following must be attached to the completed Trade Ally Application)

- W9
- Proof of General Liability Insurance (\$1 million minimum coverage)
- Proof of Automobile Insurance (\$500k minimum coverage)
- State-required worker's compensation must be maintained (per statutory levels)

Trade Allies must list the following as additionally insured: (Certificate holder needs to be)

Montana-Dakota Utilities Co.
400 North Fourth Street
Bismarck, ND 58501

Please mail or fax your application to:
Montana-Dakota Utilities Co.
Attn: Marketing – Trade Ally Program
400 North Fourth Street
Bismarck, ND 58501
Fax 701.222.7853